

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 3rd November 2020 at 19:00**

Present: - Cllr Ron Kirk, Cllr Angela Taylor, Cllr Sarah Botez, Cllr John Fletcher, Cllr John Robinson, Cllr Tessa Snowdon, Cllr Heather Moorhouse (NYCC), Cllr Richard Hudson (HDC), Andrew Snowdon (Clerk)

No members of the public

No.	Business
1	<p><u>NY Police Report.</u></p> <p>There had been 11 reports of anti-social behaviour (inc 3 X Covid related, 1 X kids shouting/swearing at police, 5 X neighbour issues), 0 reports of auto crime, 0 reports of burglary, 1 report of criminal damage outside The Tannery, 1 report of theft of a sheep, 1 report of violence against person , 4 other crimes briefly detailed in the NY Police report in the period. Noted</p> <p>The Clerk was asked to write to NY Police to ask if a more detailed report be could be made available. Agreed</p>
2	<p><u>NYCC Councillor Report.</u></p> <p>Cllr Moorhouse clarified that the consultation phase for the extension to yellow lines on the A173 junction with the High Street would likely be extended due to Covid19. Cllrs discussed a resident's request asking for the lines on the 'East' side to be extended to match the longer set proposed for the 'West' side but it was noted that that asking for extended lines would potentially reduce the chances of a successful consultation as this would then displace resident parking in the vicinity. It was pointed out that the pre-existing yellow lines in Guisborough Road had been obliterated arising from road resurfacing and should be repainted as a matter of urgency. Noted</p> <p><u>HDC Councillor Report.</u></p> <p>Cllr Hudson gave a brief update with regards to the grassed area on the B1292 that was being used for the unauthorised storage of caravans and a container in breach of planning. The site had previously lost its caravan & camping club licence, the erection of a soil bund had been rejected from a planning perspective and was removed after failed appeal. The landowner has subsequently made an appeal against HDC enforcement action with regards to the unauthorised change of use. Noted</p>
3	<p><u>Apologies for Absence.</u></p> <p>Cllr Judith Brown</p>
4	<p><u>Declaration of Interest in items on the Agenda.</u></p> <p>None</p>
5	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Parish Council Meeting held on Tues 6th October and the Extraordinary meeting held on Tuesday 20th October 2020 were approved for signing by Mr Chairman. Agreed.</p>

6	<p><u>To Consider Planning & Licensing Applications Received.</u></p> <p><u>PLANNING</u> Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p>20/02289/CAT - Richardson Hall School Lane Great Ayton Proposed works to fell a Cherry tree in a conservation area No objection / Request for a replacement cherry tree to be planted by management company.</p> <p>20/00043/ENF_MX - OS Field 9687 (between A172 & B1292) Appeal to Sec of State against enforcement notice against change of use of the land which was now being used for the storing of two caravans and a container Matter in hand with HDC, no additional action required by Parish Council</p> <p><u>LICENSING</u> No licensing applications had been forwarded for GAPC representation / review.</p>
7	<p><u>Correspondence and Information:</u></p> <p>Winley Hill - Concerns expressed regarding quality of Xmas tree 2019 & clarifications sought regarding Risk Assessment / Tree Selection / Lighting prior to being able to help with 2020 tree. See Working Group reports</p> <p>Thompson Hardware - Request to sell Xmas Trees on 5th & 12th December. It was noted that permission had been sought to sell trees at the shop front which would be a matter for HDC/NYCC not GAPC. No concerns were raised by councillors on the assumption that access to the footpath and full-sized parking bays is maintained. Noted</p> <p>NYCC / Northum Water - Newton Road closure 23rd to 26th Nov for pipe lining. It was agreed that the Clerk should write to NYCC Highways to request attention to the deteriorating road surface once all works associated with drainage improvements, etc had been completed. Agreed</p> <p>Resident - Request for donation to printing of carol sheets for 'Carols on the doorstep'. It was unanimously agreed that a donation could be made to the local church for the printing costs associated with the 'Carols on the doorstep' initiative. Agreed</p>
8	<p><u>Council Services / Working Group Reports</u></p> <p><i>NB: Actions towards improvement & day-to-day works carried out from within agreed budgets are dealt with by Parish Council Working Groups whereby all expenditure is made in accordance with published regulations. Previously agreed or outstanding matters can be found in the Council Services report and any formal actions or decisions requiring the Parish Council's attention appear below.</i></p> <p>Cemetery – Cllr Angela Taylor gave an update following the Cemetery Working Group October meeting.</p> <ul style="list-style-type: none"> - The conifers in the corner of the cemetery should be left in place though debris cleared from beneath. - A noticeboard is required for cemetery for the displaying of regulations. <p>Cook Family Memorial Garden – Cllr John Robinson gave an update on behalf of the trust.</p> <ul style="list-style-type: none"> - The Cook Family memorial garden is held in trust and as such should be managed by the appointed trustees. - Title for the garden remains with the parish council as the owner and custodian trustee. - The formal relationship between GAPC & the Cook Family Memorial Garden trust should be clarified. - The garden generates no income of its own and therefore the cost of maintenance is a matter for the parish council on behalf of the garden trust. - The garden trust requires a written constitution which will be prepared by the trustees for consideration. <p>Village Hall – It was agreed that the Clerk should write to the parish council's solicitor requesting an update regarding the lease.</p>

Public WC's – It was agreed that a Working Group meeting should take place ASAP.

Whitbread Memorial Bridge – Cllr Fletcher gave an update with regards to the agreed replacement.

- The application for funding through Impetus had been successful up to £23,504.
- Impetus is a licensed 'Environmental Body' as part of the ENTRUST Landfill Communities Fund.
- The funding terms are such that the 10% 3rd Party donations are to be made up front to Highfield Environmental.
- An order is to be placed with Beaver Bridges once 3rd Party funding has been processed and it is anticipated that the bridge would then be mainly complete by the end of Spring 2021.
- The external railings and entrance to the bridge will be a separate small project.
- A local artist has been asked to design the memorial for the centre of the bridge.
- Cllr Moorhouse (NYCC) confirmed that laser cutting of the bridge memorial was to be donated locally.

Play Park – Cllr Botez advised that there were no dangerous issues identified in the RoSPA report though some repair & servicing work was required. The rope swing had been removed due to damage and replacement options were being sought. The park would be closed from time to time during bad weather to try to reduce areas becoming excessively muddy.

High Green – Cllr Fletcher confirmed that local tradespeople had been engaged to sort the paving and bench around the Linden tree. Billsdale Trees had inspected the impact of the bench upon the tree and concluded that it was not causing a danger to its wellbeing. Cllr Taylor asked if the parish council could investigate whether the water pump could be brought back into service with proper plumbing. A proposal was made to place boulders onto the grassed triangle to prevent inconsiderate parking.

Website – Cllr Botez confirmed that the new website was mostly complete & content was in place. Cllrs were asked for feedback with regards to the website wording. The URL for the .gov site had not been made available as yet so the staging site was still in use for the time being.

Parish Council Recruitment – It was noted that interviews of candidates for the vacant full-time service position were to take place on 04/11. Candidates had been advised that the job title was to change from Grounds Maintenance Supervisor to Cemetery & Services Superintendent to reflect emphasis towards the maintenance & management of parish cemetery as well as other activity for which the parish council was responsible.

Xmas 2020 – Cllr Fletcher gave an update in relation to the preparations for the Xmas tree & lights.

- Having received concerns with regards to the poor quality of the 2019 tree, the OSWG proposed that Cllrs consider the planting of a 4m live tree as an alternative. Through discussion this proposal was rejected by majority as it was not considered suitable for a non-native conifer to be planted on the Village Green. Such a tree would be out of keeping with others and it would grow to a significant height in relatively few years.
- It had been previously confirmed that a cut tree would be available from Maynard's though this would not be as tall as in previous years. Cllr Snowdon asked whether a taller tree could be sourced from elsewhere, but it was agreed to purchase from Maynard's for expedience.
- As Mr Petch had expressed concerns regarding the 2019 Xmas tree & it appeared uncertain whether his team would be able to erect the 2020 tree, the Clerk confirmed that a quote had been sourced from Sean Brown Landscapes who erects numerous trees on behalf of various East Cleveland councils and other groups. Cllr Fletcher confirmed that Mr Petch was in fact still keen to erect the Xmas tree hence the alternative supply was not required. It was agreed that the parish council would like to engage the services of Mr Petch, hence the Clerk confirmed that he would politely advise Mr Brown that his offer of assistance was not required for 2020.
- Cllr Fletcher confirmed that a new cable has been laid in the green to allow the lighting of the trees around the perimeter of the green.
- It was agreed that 3 new sets of 200m white lights should be purchased from the open space budget with a cost of circa £1500.

9	<p><u>Councillors Actions & Reports</u></p> <p>Endeavour Way Cycleway – Cllr Fletcher confirmed that a new specification had been issued for the cycleway as the original approach was needing alteration due to changed regulations. Noted</p> <p>BUGS Volunteer Group – Cllr Taylor confirmed that the BUGs group had been working hard around the village despite the requirements of Covid compliance. Cllrs were please to note the wonderful work of the BUGs volunteers and wished their gratitude to be passed on to all concerned. Noted</p> <p>Marwood Crossing – Cllr Botez confirmed that road signs had been replaced, the crossing patrol was in place and that the extension of the double yellow lines was in hand with NYCC. With the safety improvements in place perhaps the school might consider writing to parents to avoid driving children to school. Noted</p> <p>Green Works – Cllr Fletcher asks that Gary Frankish adds station road to his routines. Agreed</p>
10	<p><u>Clerk's Report</u></p> <p>Cemetery It was agreed that the newly drafted Cemetery Regulations should be adopted with immediate effect. Agreed It was agreed that there would be no increase to cemetery fees for 2020/21. Agreed</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £14,280.37 The total income received was £2,665.00</p>
12	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>Cllr Kirk reminded councillors that parish councillors observe the Seven Principles of Public Life, and as such should be careful when expressing personal views on social media or in other correspondence that could be misconstrued as prejudicing future decisions of the council.</p>
13	<p><u>Exclusion of the Press and Public</u> In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>